

# Arts in Offices

A Rotating Exhibit of Local Art  
by Loudoun Arts Council (LAC) Member Artists



## CALL FOR ENTRIES

ELIGIBILITY	Open to all visual artists working in any medium.
ENTRY PROCESS	There is no entry fee as this service is offered as a benefit of LAC membership. Entry forms may be submitted at any time.
PUBLICITY	LAC publicizes the exhibits through press releases to the news media, through its newsletter <i>Arts Advance</i> , and on its website: <a href="http://www.loudounarts.org">www.loudounarts.org</a> . Participating artists & businesses are also encouraged to publicize the shows. Some businesses also offer interested artists an Artist Reception.
SALES	All sales happen directly through the artists. There is no commission.
PARTICIPATION REQUIREMENTS	Artists hang and take down their shows. Two-dimensional art must be framed with hooks & wires. Works on canvas may be wrapped around stretchers if painting extends along the sides, but they must also be wired to hang. Artists must supply their own monofilament to hang their work and maintain their membership in LAC throughout the 12 month agreement.
SELECTION	A committee reviews all applications and notifies artists of its decision within six weeks of receipt of the application packet. Artists are selected based on the overall quality of their work and their ability to produce enough artwork to fulfill the 12 month agreement.
NOTIFICATION	LAC assigns and coordinates exhibition locations and notifies the artists about the schedule for displaying their work.
ENTRY REQUIREMENTS	A completed entry form, self-addressed stamped envelope (SASE), two copies of the artist bio, and eight photographs representing a sampling of the artist's work. Photos must be labeled with the artist's name, title, year completed, medium, dimensions, and sales price. (Photos will be retained by LAC.)
CALENDAR	All shows last three months. Shows are hung and taken down during the first 14 days of odd numbered months.
INSURANCE	Insurance is the responsibility of the individual artists.
ENTRY CHECK LIST	<input type="checkbox"/> Completed entry form with signed Artist Agreement <input type="checkbox"/> Two copies of an artist bio <input type="checkbox"/> Self-addressed, stamped envelope (SASE) <input type="checkbox"/> Eight photos labeled with the artist's name, title, medium, image dimensions, year completed and sales price.