

Loudoun Arts Council 2015-2016 artShare Grant Application Financial Summary

Organization Name	Organization's Fiscal Year	
	Begins:	Ends:

Please use this form to detail the organization's **cash** (actual amounts) **and in-kind** (estimated value of contributions, donations, free or reduced rate products and services, etc.) **income and expenses**. Do not enter any income or expense amounts in more than one category. Round all figures to the nearest dollar.

INCOME

	Previous Fiscal Year		Current Fiscal Year		Next Fiscal Year (Budgeted)	
	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind
Revenue / Earned Income						
Membership dues						
Admissions/entrance fees						
Tuition, class, and workshop fees						
Contracted services (fees received for services provided)						
Sales of products (including commissions on sales)						
Other (itemize):						
Support / Unearned Income						
Individual contributions						
Corporate/business contributions						
Foundation/association grants						
Government grants — total						
Federal						
State						
Local						
Interest & investment income						
Special fundraising activities/events — gross total						
Other (itemize):						
Other						
Carry-over from previous fiscal year (amounts to balance budget)						
Cash reserves						
TOTAL INCOME						

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EXPENSES

For **in-kind** expenses, enter the estimated value of any products and services your organization provided for free or at reduced rates.

	Previous Fiscal Year		Current Fiscal Year		Next Fiscal Year (Budgeted)	
	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind
Personnel — Total						
Administrative						
Artistic						
Technical/production						
Outside Professional Services — Total						
Artistic						
Administrative/technical/operational						
Other:						
Other:						
Facilities/Space (rent, utilities, and maintenance) — Total						
Administrative (dedicated separate office space)						
Operational (artistic venues, product sales, etc.)						
Other:						
Other:						
Other Operating Expenses — Total						
Fees (e.g., permits, licenses, etc.)						
Supplies (e.g., office supplies)						
Artistic (e.g., music rental)						
Other:						
Other:						
Capital Expenses — Total						
Equipment (e.g., office equipment, studio equipment, etc.)						
Other:						
Other:						
Marketing/Promotion (printing, advertising, website, etc.)						
Travel						
Special Fundraising Activities (expenses <u>not included</u> above)						
TOTAL EXPENSES						