

# Loudoun Arts Council ArtShare 2008

## Application

**Application (8 copies) must be postmarked or hand-delivered to the LAC offices at 5 Loudoun Street SE, Third Floor by Friday, November 16, 2007 at 5PM (pre-review by October 19).**

### 1. Contact Information

Organization Name:

Address:

Telephone:

Fax and /or e-mail:

Contact:

### 2. Organization's Relationship with Loudoun County

- a.) What percentage of participants is currently based in Loudoun?
- b.) What percentage of your programs takes place in Loudoun?
- c.) How large are your audiences and what percentage are Loudoun residents?
- d.) First completed season in Loudoun County:

### 3. Artistic Quality

- a.) What is the artistic mission of your organization?
- b.) What are your artistic standards? How are they measured? What steps does your organization take to ensure that the standards are met?
- c.) Please attach evidence of artist quality, including lists of repertoire, reviews, testimonials, etc.

### 4. Effective Management

- a.) What is your organizational governance structure? Please describe your board structure, nominating policies, committee structures, etc.

**b.)** How are your programs and activities planned? Please include information about both when and how decisions are made.

**c.)** How does your organization comply with Title VI, Section 601 of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973? (Please see Attachment I)

**5. Financial Data**

**a.)** From what sources do you seek and obtain contributions?

**b.)** What oversight of financial transactions exists?

**c.)** Please attach a copy of your IRS tax-exempt notice

**d.)** Please complete the Loudoun ArtShare Financial Summary form using the categories provided. Provide information about cash income and expenses only. Round all figures to the nearest dollar. If your organization regularly reports on in-kind contributions, you may include that information as a footnote. The Next Fiscal Year (budgeted) column is required for organizations whose fiscal year begins after the application has been completed and on or before January 1. You may use a separate piece of paper if more room is needed.

**6. Relationship between Organization and the Community**

**a.)** Please list examples of community services performed by your organization

**b.)** Please describe educational partnerships or programs with Loudoun schools

**c.)** Please list any other services to special demographic segments of Loudoun population (e.g., senior citizens or handicapped)

**7. Current Recipients**

Please describe how your ArtShare grant was used last year.

**8. Other Pertinent Information** (may be supplied below or on a separate form)

**The application must have the signature and title of an individual with the authority to act on behalf of the organization.**